



League Certified Instructor (LCI) Job Description

Bike East Bay promotes healthy, sustainable communities by making bicycling safe, fun and accessible. We're seeking League of American Bicyclists certified instructors to join our Bike Education program.

LCIs regularly report to Kelly Dunlap, Education Program co-Manager and interact with Dani Solis, Education Program co-Manager, and Naomi Primero, Operations Coordinator.

Responsibilities include:

- Delivering engaging and educational bicycle safety curriculum in classrooms and outdoor spaces
- Connecting with class participants to provide a supportive and safe learning environment
- Collaborating with other instructors to effectively deliver class content
- Maintaining flexibility and sound decision-making when issues or concerns arise
- Fostering a welcoming and respectful environment to all class participants, instructors, Bike East Bay staff, and any other individuals you may interact with in the course of instruction
- Following the [Bike East Bay Community Agreement](#)
- Participating in optional special projects or events such as curriculum development, bike valet, group ride support or leading, education materials translation

Relevant Skills and Experience:

- Must be a League of American Bicyclists Certified Instructor (LCI) with an active certification and membership.
 - We offer a LCI Certification Seminar each year, please reach out to education@bikeeastbay.org for more information on the Seminar.
- Strong commitment to the Bike East Bay mission
- Excellent interpersonal and relational skills
- Self motivated, flexible, energetic, outgoing, team-oriented
- If interested in driving class supplies, able to lift bicycles and equipment up to 50 pounds, and drive a cargo van
- Spanish- or Chinese-language skills a plus

Compensation & Benefits

This is a non-exempt, hourly position with no minimum guarantee of hours. Hourly rates for instruction start at \$58/hr, with \$68/hr for lead instructor role. Non-instruction activities are compensated at \$29/hr and travel is compensated at \$18.67/hr. Driving the cargo van with class materials is compensated with a \$75 stipend. Please note that this opportunity is for part-time employment and does not support independent contracts.



Bike East Bay is proud of our passionate, positive, and supportive workplace. We care deeply about each other as co-workers and as full people. Transportation justice is an essential part of our work as bicycle advocates and we are committed to working for [equity and social justice](#). By sharing leadership, supporting each other through challenges, and loudly celebrating our successes, we are stronger as individuals, as an organization, and as a community.

Application Process

Interested applicants send a letter of interest and copies of active LCI certification and membership dues from the LAB to education@BikeEastBay.org.

Bike East Bay is committed to providing equal employment opportunities for all persons regardless of race, color, religion, national origin, marital status, political affiliation, sexual orientation or gender identity, disability, sex, or age.